

Adding or Linking an Expression Guest Registry/FloralXpress Service in Make It! Personal

EGR/FX Dashboard: <http://login.expressionguestregistry.com/login>

For a service to display on the iPad(EGR) or phone device(FX), a Service entry must be created on the EGR Dashboard. This can be *Added* from your MIP Case Profile, or you can *link* to an existing service that has previously been created directly on the EGR Dashboard. Note that the mobile apps only display services less than 30 days old based on the Service Date, however those services and their info remain on the EGR Dashboard.

To Start:

Login to MIP

Navigate to Menu > Manage Case Info

Open your desired Case Profile

Navigate to the Advanced tab

Select the **Expression Guests** or **FloralXpress Flowers** section on the left depending on your situation. (*Note: One individual service on the EGR Dashboard can contain both EGR Entries, and/or FloralXpress photos, and you can link/ from either section. All available content for that service will populate into the MIP Case*)

Adding a Case:

ADD TO EXPRESSION

-or-

ADD TO FLORALXPRESS

Click the *Add to Expression* or *Add to FloralXpress* button. This creates a new Service on the EGR Dashboard, which in turn, makes that Case/Service available on the mobile apps to begin collecting content.

Linking a Case:

LINK TO EXPRESSION

-or-

LINK TO FLORALXPRESS

Click the *Link to Expression* or *Link to FloralXpress* button. A list of EGR Services will appear. Choose the corresponding case name. Guest Entries and/or FloralXpress images should begin loading into the case profile.

Proceed to create a new design, making sure to choose the appropriate specialized FX/EGR templates.